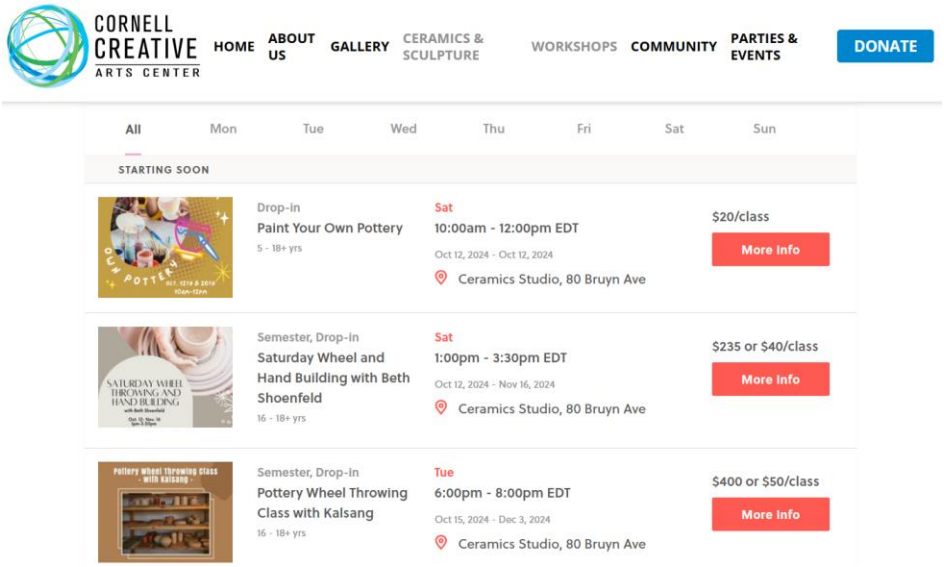
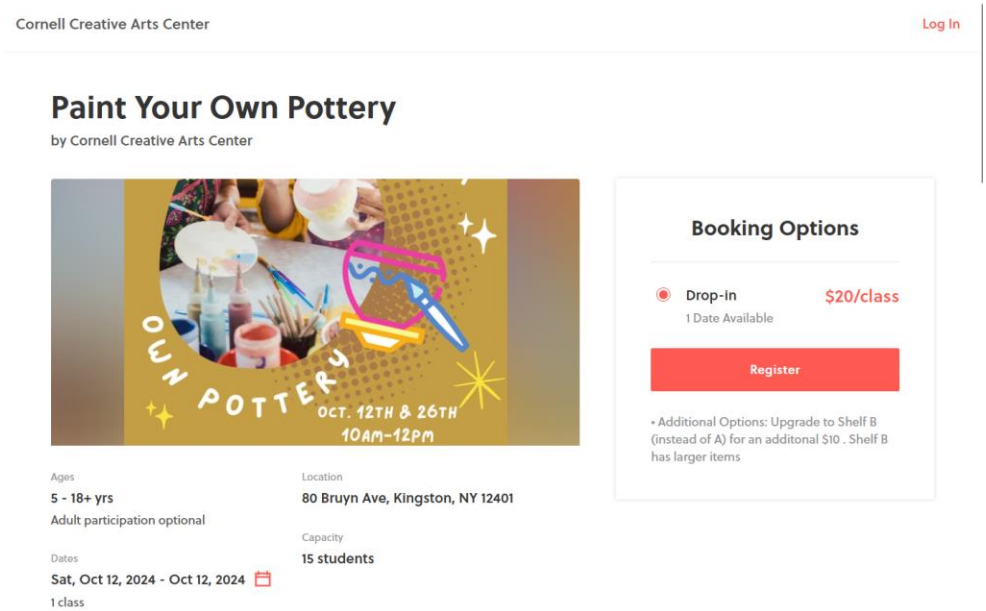
How to register for a Workshop or Activity at CCAC

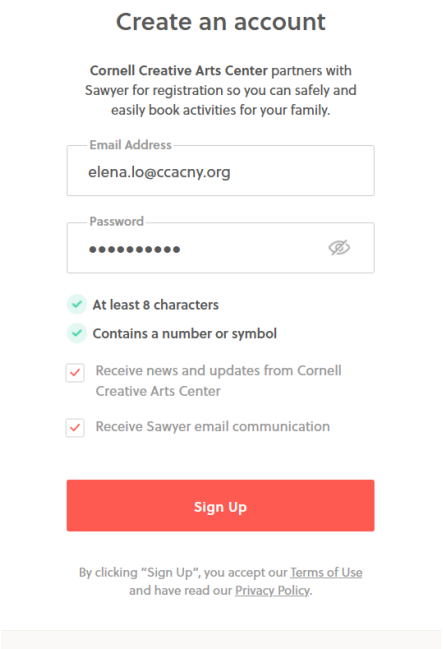
1) Find a workshop or activity you'd like to sign up for, and click 'More Info' on the right



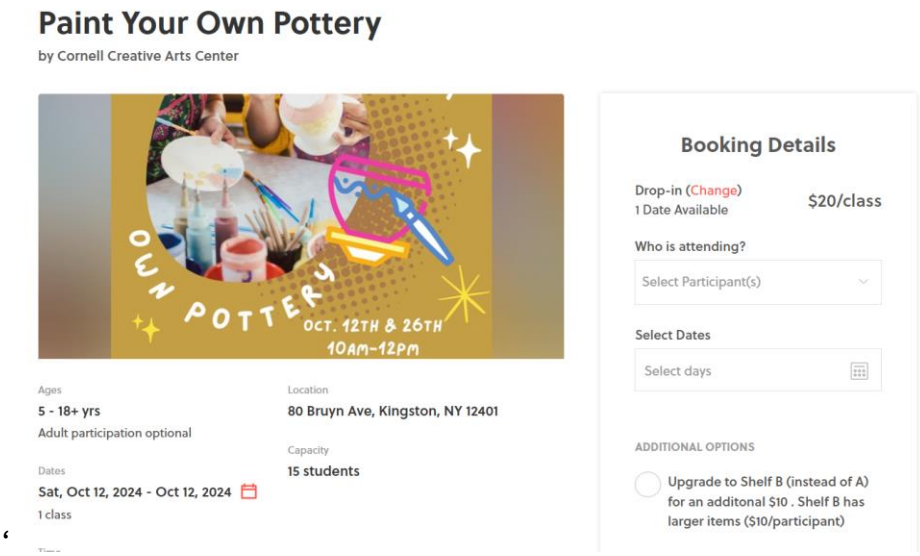
2) Once you've reviewed the info and price, and have decided on registering, click the 'Register' button



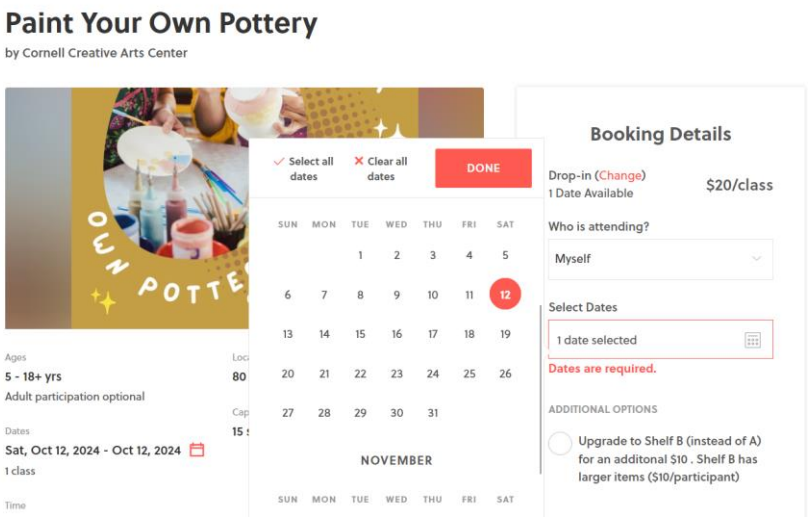
3) Enter your email and create a password



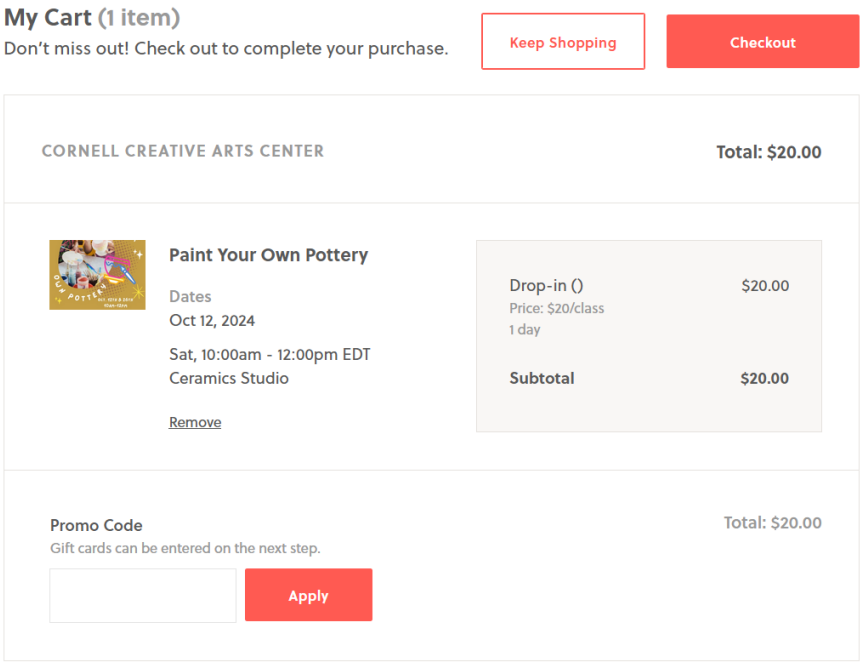
4) Once you create your account and log in, you may select who is attending. If you are adding an additional participant and paying for them (for example, a child, or a partner) you may do so by selecting '+ Add Participant' from the 'Who is attending?' drop down menu.



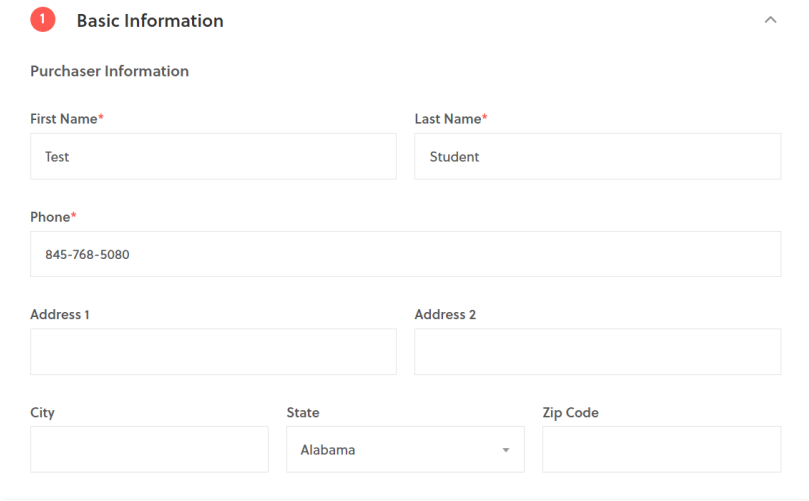
5) You must also select the date(s) that you would like to attend. If you are doing a drop in, you may select multiple dates, or just one.
6) You may also select any optional add-ons, if applicable. To proceed, click ‘Add to Cart’ at the bottom



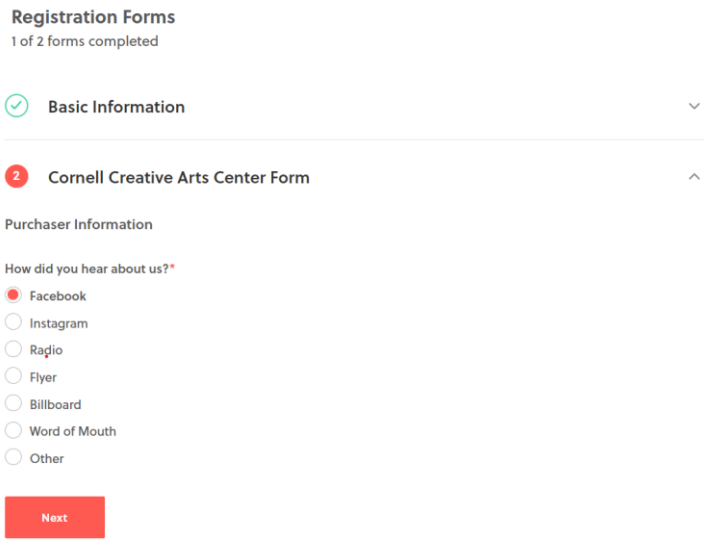
7) You may now enter a coupon code, if you have one, and review your cart. If everything is correct, you will click ‘Checkout’ at the top right.



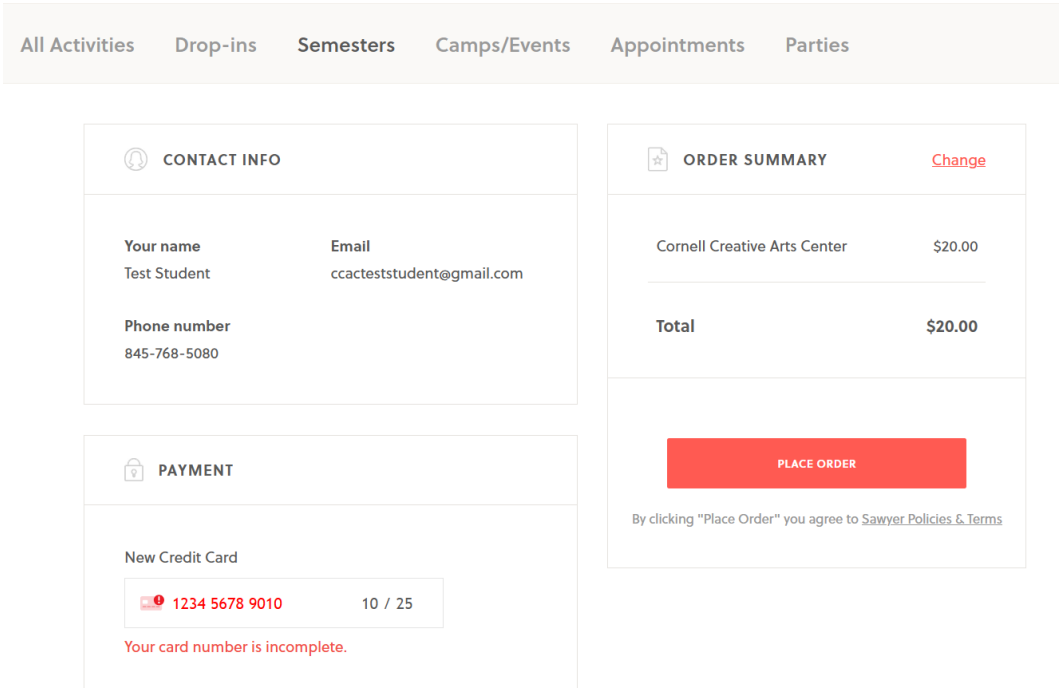
8) On the next page, you will enter some basic info about yourself. Only name and phone number are required. When you have completed this, click ‘Next’



9) You will be prompted to tell us how you heard about CCAC. Once you select an answer, click ‘Next’ again!



10) Enter in your credit card info on this page. Once you enter in your credit card number, CVC and expiration date, you may press ‘Place Order’ on the bottom right.



11) Once the transaction goes through, you will receive a confirmation in your email!

If you have any other questions, or have trouble with registration, you are always more than welcome to give us a call at 845-768-5080 or email info@ccacny.org, and we will assist you from the back end.